



# COLTISHALL PARISH COUNCIL

Parish Clerk: Becky Furr  
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Coltishall Parish Councillors are hereby summoned to attend the parish council meeting on  
**Tuesday 2<sup>nd</sup> August 2022 at 6.30pm in Coltishall Church Rooms, Rectory Road, NR12 7HP.**  
Members of the public and press are welcome to attend.

*Becky Furr, Parish Clerk, 26.07.22*

## AGENDA

There will be an opportunity for public participation including district and county council comments, before the meeting begins.

1. To consider Apologies for Absence
2. To receive Declarations of Interests and Requests for Dispensations about items on this agenda
3. To agree the minutes of 7<sup>th</sup> June 2022
4. To report any matters arising - for information only (clerk's report sent in advance of meeting)
5. To consider planning applications including those received after agenda set

Available to view at <https://www.southnorfolkandbroadland.gov.uk/planning-applications/find-planning-application>

- a. Two storey rear extension, 22 Great Hautbois Road, Application No. 20221076

### 6. Finance

<i>Payments Received</i>		
Broadland District Council	Precept	£23,422.00
	CIL Payment	£1024.62
Allotment Tenants	Rents for 2022/23	£850.00
Taila Taylor	Overpayment	£150.18
<i>Payments Previously Agreed</i>		
Norfolk Parish Training and Support	Clerk Training, Minute Writing	£62.00
	Annual Subscription	£468.44
	Preparing Cashbook and AGAR	£116.00
	Clerk Training, Finance	£44.00
Norfolk Association of Local Councils	Annual Subscription	£272.59
Norfolk Rivers Drainage Board	Drainage Rates	£8.30
Target Trees	Tree Surgery – Gt Hautbois Common	£600.00
National Allotment Society	Annual Membership	£66.00
WAVE	Allotment Water Bill	£52.50
OAKS CCTV Limited	Maintenance and Service Contract	£309.60
PSH Environmental Limited	12 Yard Skip – Coltishall Allotments	£282.00
<i>Payments To Approve</i>		
Peter Croot	Trees	£43.95
Peter Waldron	Hedge Cutting - Cricket Field	£320.00
R H Howard & Sons	Hedge Cutting - Village Hall	£150.00
Becky Furr	Assist parish clerk with administration	£107.77
	Milage (0.45p per mile)	£23.40

Lynda Alexander	Stamps for Allotment Tenancies	£11.40
Ashley Ads	Dog Signs	£40.40
<i>Payments To Agree by Standing Order</i>		
Becky Furr	Clerk's Salary – July	£281.82
HMRC	Tax	
Norfolk Pension Fund	Employers Contribution	£66.23
Plusnet	Clerk's Mobile Phone	£6.00

7. To receive a report from Coltishall Village Hall and Recreation Ground (CVH&RG) and consider any recommendations made by the trustees
8. To receive a report from Coltishall Allotment Association and consider any recommendations made by the allotment committee
9. To agree RoSPA carries out the annual play inspection due September
10. To agree noise dampening work for the MUGA
11. To consider putting a no parking sign on the triangle verge on Foggy Lane (near post box and noticeboard)
12. To consider additional bins at the commons and/or increasing emptying service on Anchor Street
13. To agree a location for the jubilee tree to be planted in Autumn
14. To consider the removal of a hawthorn tree on the public footpath off Kings Road with the replacement of a silver birch or rowan (native) tree (currently overhangs over No 24 Kings Road and to consider the extension of fencing to No. 24 in line with their boundary.
15. To consider any grant applications
16. To consider items for the next agenda
17. To approve excluding the press and public from this meeting under Section 1 of the Public Bodies (Admission to Meetings) Act 1960 given the sensitive nature of the business to be discussed.  
Parish Clerk's Employment and Contract

The next parish council meeting will be held on Tuesday 6<sup>th</sup> September at 6.30pm at Coltishall Church Rooms, Rectory Road, Coltishall, NR12 7HP.