



COLTISHALL PARISH COUNCIL

Parish Clerk: Becky Furr
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Coltishall Parish Councillors are hereby summoned to attend the parish council meeting on
Tuesday 3rd January 2023 at 6.30pm in Coltishall Church Rooms, Rectory Road, NR12 7HP.
Members of the public and press are welcome to attend.

Becky Furr, Parish Clerk, 21.12.22

AGENDA

There will be an opportunity for public participation including district and county council comments, before the meeting begins.

1. To consider Apologies for Absence.
2. To receive Declarations of Interests and Requests for Dispensations about items on this agenda.
3. To agree the minutes of 6th December 2022.
4. To report any matters arising - for information only (clerk's report sent in advance of meeting).
5. To consider planning applications including those received after agenda set.

Available to view at <https://www.southnorfolkandbroadland.gov.uk/planning-applications/find-planning-application>

- a. 20201627 - To consider street lighting and the footpath and cycle way plans on Rectory Road in respect of the Crocus Development. (Consultation with parishioners shared with the council in advance of the meeting) and to agree village gateway design and location on the B1150.

6. Finance

a. Payments Received		
The Derbyshire Environmental Trust (Tarmac)	Grant for play area renovation	£21,666.67
b. Payments Previously Agreed		
Ashely Ads	Speed Awareness Signs (Sum redeemed from NCC)	£369.24
M Thackham	Refreshments for Community Carols around the tree event	£66.90
c. Payments To Approve		
The Garden Guardian	Churchyard Grass Cutting 2022	£2370.00
	Parish Land Grass Cutting 2022	£10798.69
	Highways Verge Cutting 2022 (NCC	£1537.20
	Highways to redeem costs)	
PKF Little John	External Audit	£240.00
Becky Furr	Clerks Expenses	£68.97
d. Payments Agreed by Standing Order		

Becky Furr	Clerk's Salary – December	£1194.06
HMRC	PAYE Bill December	£103.72
Norfolk Pension Fund	December's Contribution	£382.00
Plusnet	Clerk's Mobile Phone – December	£6.55

- 6e. To note the external audit for 2021-22 has been completed and the accounts, report and certificate have been published.
7. To receive a report from Coltishall Village Hall and Recreation Ground (CVH&RG) and consider any recommendations made by the trustees.
8. To receive a report from Coltishall Allotment Association, approve wildlife cameras and consider any recommendations made by the allotment committee.
9. To receive an update regarding the B1150 Special Interest Group and consider any recommendations made by its members including crossing assessments for the B1150 and High Street.
10. To receive an update regarding the play area renovation and approve additional work required.
11. To approve the revised allotment tenancy agreement for April 2023.
12. To consider quotes to paint the fencing around the Bowls club and hedge cutting at the Small Recreation Ground (Cricket Field).
13. To consider quotes to replace the dilapidated noticeboards on the wall at the old post office on Wroxham Road and near the Pharmacy on the High Street.
14. To consider purchasing two community electric heaters which residents can borrow in an emergency if their heating breaks down.
15. To consider any grant applications received.
16. To consider items for the next agenda.
17. To agree excluding the press and public from this meeting under Section 1 of the Public Bodies (Admission to Meetings) Act 1960 given the sensitive nature of the business to be discussed.
Parish Clerk's Six-Month Probation Review.

The next parish council meeting will be held on Tuesday 7th February 2023 at 6.30pm at Coltishall Church Rooms, Rectory Road, Coltishall, NR12 7HP.