



COLTISHALL PARISH COUNCIL

Parish Clerk: Becky Furr
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Coltishall Parish Councillors are hereby summoned to attend the parish council meeting on
Tuesday 7th March at 6.30pm in Coltishall Church Rooms, Rectory Road, NR12 7HP.
Members of the public and press are welcome to attend.

Becky Furr, Parish Clerk, 27.02.23

AGENDA

There will be an opportunity for public participation including district and county council comments, before the meeting begins.

1. To consider Apologies for Absence.
2. To receive Declarations of Interests and Requests for Dispensations about items on this agenda.
3. To agree the minutes of 7th February 2023.
4. To report any matters arising - for information only (clerk's report sent in advance of meeting).
5. To consider planning applications. Associated documents are available online at <https://info.southnorfolkandbroadland.gov.uk/online-applications/>
 - a. GNLP 2019 – Draft proposal of 25 homes (Phase 2) at Land at Rectory Road.
 - b. BA/2023/0039/TCAA - The Norfolk Mead Hotel, Church Loke. Update regarding Church Loke.
 - c. 2023/0337 - Anchor Wood, 3 Anchor Street. Permission to undertake all the works listed within the report schedule.
 - d. 2023/8089 - High Street, Coltishall – Unauthorised Structure and Work/Expansion of business use
6. Finance

a. Payments Received		
HMRC	VAT Reclaim (Oct – Nov 22)	£2735.65
The Derbyshire Environmental Trust (Tarmac Ltd)	Play Area Renovation	£4947.33
b. Payments Previously Agreed		
Greenbarnes	X2 Parish Council Noticeboards	£2199.71
Wave	Allotment Water Bill	£188.70
c. Payments To Approve		
Norfolk Parish Training & Support	Annual Subscription	£419.37
Active Renovations	Bowl Club Fencing Repair and Paint	£1450.00
Coltishall Commons Management Trust	Tree work at Water Meadows	£400.00
Coltishall PCC	Annual Room Hire of Church Rooms	£169.00
Newstead Group	Labour for Grass Matting Fitting at the Large Recreation Ground	£1250.00
Peter Croot	Tree Warden Expenses	£24.43

Becky Furr	Clerk's Expenses	£69.75
d. Payments Agreed by Standing Order		
Becky Furr	Clerk's Salary – February	£1222.58
HMRC	PAYE Bill February	£112.64
Norfolk Pension Fund	February's Contribution	£392.19
Plusnet	Clerk's Mobile Phone – February	£6.55

7. To receive an update regarding the legal advice obtained for Coltishall Parish Council to become the sole managing trustee of Coltishall Village Hall and Recreation Ground.
8. To receive a report from Coltishall Allotment Association and consider any recommendations made by the allotment committee.
9. To receive an update regarding the MUGA and Play Area and consider any further quotations for repair work.
10. To agree areas for tree planting on parish land (Mr Stewart Life – Tree Warden would like to speak)
11. To consider adopting the Local Government Association's (LGA) model Code of Conduct.
12. To consider supplying more public bins in the community.
13. To agree any actions following the proposed closure of Mayton Wood Recycling Centre at Little Hautbois
14. To consider quotations for:
 - a. Upgrading the parish council website
 - b. Guttering repairs at the Village Hall
 - c. Pavilion Repairs at the Cricket Ground (Small Recreation Ground)
 - d. Allotment Fencing Extension
15. To consider donation/grant requests for:
 - a. Repair work to the Church Clock
 - b. Good Neighbours Summer Outing
 - c. Broadland Tree Wardens Network running costs
16. To consider items for the next agenda.

The next parish council meeting will be held on **Tuesday 4th April 2023** at **6.30pm** at Coltishall Church Rooms, Rectory Road, Coltishall, NR12 7HP. This will be followed by the **Annual Parish Meeting** at **7.30pm**.