



COLTISHALL PARISH COUNCIL

Parish Clerk: Becky Furr
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Coltishall Parish Councillors are hereby summoned to attend the parish council meeting on **Tuesday 6th September 2022 at 6.30pm in Coltishall Church Rooms**, Rectory Road, NR12 7HP.
Members of the public and press are welcome to attend.

Becky Furr, Parish Clerk, 31.08.22

AGENDA

There will be an opportunity for public participation including district and county council comments, before the meeting begins.

1. To consider Apologies for Absence.
2. To receive Declarations of Interests and Requests for Dispensations about items on this agenda.
3. To agree the minutes of 25th July 2022 (extraordinary meeting) and 2nd August 2022.
4. To report any matters arising - for information only (clerk's report sent in advance of meeting).
5. To consider planning applications including those received after agenda set.

Available to view at <https://www.southnorfolkandbroadland.gov.uk/planning-applications/find-planning-application>

- a. 20221296 - Small single storey infill to rear at Ormonde, 20 Station Road.
- b. BA/2022/0285/HOUSEH - Replacement windows & doors from aluminium to UPVC at Burebank House, 4 Anchor Street.
- c. BA/2022/0300/LBC - Like-for-like replacement of hayloft door at The Limes, 12 Wroxham Road.

6. Finance

a. Payments Received - None

b. Payments Previously Agreed

Wave	Allotment Water Bill	£230.70
Ultimate One Ltd	Grass Reinforcement Mesh (To receive £2245.18 from Coltishall Village Hall and Recreation Ground)	£4490.35
Wild Tree Care Ltd	Removal of Sycamore (To receive £480 from neighbouring resident)	£960.00
Norfolk Pension Fund	Underpayment from Dec – June 2021-22	£457.86
Derbyshire Environmental Trust (Tarmac – Entrust)	Third party contribution towards play area grant	£2946.76

c. Payments To Approve

Becky Furr	Clerks Expenses including Annual Wix Subscription and Tap Cover for Allotments	£224.27
Norfolk Parish Training and Support	Finance support for previous clerk	£102.20
	Election Training	36.00
	Autumn Seminar – Clerk and Councillor	104.00

Lynda Alexander	Stamps for Allotment Tenancies	11.40
Luisa Cantera	Internal Audit	250.00
d. Payments Agreed by Standing Order		
Becky Furr	Clerk's Salary – August	£1085.77
HMRC	PAYE Bill	£122.47
Norfolk Pension Fund	August's Contribution	£360.26
Plusnet	Clerk's Mobile Phone - August	£6.55

- e. To note Quarter 1 financial report.
- f. To agree the purchase of a parish post for Gt Hautbois Common
- g. To consider the purchase of a projector and screen for parish council meetings.
- h. To consider quotes for parish council insurance.
- 7. To receive a report from Coltishall Village Hall and Recreation Ground (CVH&RG) and consider any recommendations made by the trustees.
- 8. To receive a report from Coltishall Allotment Association and consider any recommendations made by the allotment committee.
- 9. To agree the jubilee tree will be planted at Coltishall Community Orchard and to consider purchasing a commemorative plaque.
- 10. To agree to nominate the Coltishall and Horstead Community Lunch Club as the Community Group of the Year for the Broadland Community at Heart Awards.
- 11. Bins
 - a. To agree the litter bin at the play area will be included in Broadland District Council's emptying schedule every Friday.
 - b. To consider providing a financial contribution to Coltishall Commons Management Trust for another bin at the Commons.
- 12. To agree to provide a Christmas Tree (from the allotments) and lights for 2022 at the church grounds. To consider inviting the pre school and primary school to make decorations.
- 13. To agree an agenda for the meeting with Crocus Homes on 8th September.
- 14. To consider ways to reduce traffic, improve air quality and prevent dangerous parking in the village including joining the B1150 Special Interest Group to drive positive change to the traffic problems in Coltishall and Horstead on the B1150 and making an application to the Road Safety Community Fund.
- 15. To agree the SAM2 jointly shared with Horstead will be donated fully to Horstead Parish Council.
- 16. To consider items for the next agenda.

The next parish council meeting will be held on Tuesday 4th October at 6.30pm at Coltishall Church Rooms, Rectory Road, Coltishall, NR12 7HP.