

COLTISHALL PARISH COUNCIL

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Minutes of the Parish Council Meeting held at the Church Rooms on Tuesday 12th February 2019 at 6.00pm

Present: Bill Musson (BM), John Haschak (JH), Campbell Jones (CJ), Doreen Snelling (DS), Michael Spinks (MS), Suzanne Hall (Clerk, SH), plus 15 parishioners.

1. Apologies for absence.

Jo Copplestone (BDC) and Tom Garrod (NCC) offered their apologies, which were accepted. Bob Grindrod (BG) is on an agreed leave of absence. It was noted that Tom Garrod has resigned.

2. Declarations of pecuniary interest in items on the agenda

None.

3. Minutes of previous meeting 8 January 2019

Minutes were signed as a true and accurate record.

4. Matters arising from the meeting (for information only)

Item 13 – the lockable bollards at the Village Hall are being installed on Saturday

Open Forum

5. Reports from District Councillor – Norfolk Police receive 15,000 calls a year relating to domestic abuse, which can also be related to mental health, drug and alcohol problems. Leeway is an independent charity providing support to victims of domestic abuse. For free confidential advice they can be contacted on 0300 561 0077.

The Environmental Excellence Panel met to discuss the Governments new 'Resources & Waste Strategy'. Its aims for a 'polluter pays' principle of sustainable consumption. It also aims to increase recycling rates including food waste collections from all households (in the next 4 years) and to reduce good food going to waste by re-distributing it to those who need it.

6. Public Participation

A member of the public was advised that the Marlpit is seen as one of the Parish Councils most effective ways of engaging with Parishioners.

A member of the public was advised that most of the meetings/training attended by the clerk were free or costs were shared with Horstead if appropriate.

The current grant /donation process was discussed.

7. Police Report

Three crimes were reported in Coltishall in December: 1 burglary, 1 violence and 1 anti-social behaviour.

8. Highways/SAM2/Speedwatch

Speedwatch – a report was provided by the Speedwatch Co-ordinator, David Pye. Following the December holiday the Speedwatch teams have been out again in January with two new volunteers (sadly a volunteer has also departed). The session on 15th January at Ling Way recorded 10 vehicles over the speed limit, 7 of these have been verified and will be receiving letters from the police. The session on 1st February opposite Coltishall Hall also recorded 10 vehicles of which 7 were verified and will receive letters.

SAM2 – this is currently recording traffic in Coltishall.

Coltishall/Horstead bypass – It was agreed that CJ would set up a working party with Wroxham and Hoveton Parish Councils and Jo Copplestone to look at a village bypass.

Main Meeting

9. **New Councillors** - Mr Brian Getley, Mr James Matthews and Mr Graham Penn asked to join the Parish Council and were APPROVED. Acceptance of office forms were signed.

10. MUGA update

Following ongoing concerns about the use of the MUGA it was decided to have an open discussion about its future use. **Standing Orders were suspended**

An ex Parish Councillor talked about the reasons it was built – the area was previously tennis courts and an ad hoc football area. The Parish Plan indicated children and their parents would like a MUGA and a skate park. A village referendum was held resulting in the required money being raised. Broadland District Council provided some grant funding and advised no planning permission was required. The MUGA was finally opened in 2015. While it hasn't attracted basketball teams and the like it has been used for ball play and quite frequently as a good space to learn to ride a bike etc.

Due to vibration noise issues, ball issues and antisocial behaviour, last summer it was decided to have set opening hours but over Christmas further issues meant it was permanently locked.

A presentation from Beech Class, Coltishall Primary School, provided the meeting with a poster board saying why they like the MUGA and want to continue using it. They were very disappointed to find it locked over Christmas. Parents have since set up a rota to lock and unlock the MUGA at set times.

Other members of the public made some useful suggestions.

Standing Orders were resumed

It was AGREED that:

- the parent locking and unlocking rota would continue
- the basketball net at the far end would be removed
- noise dampening would be installed – The quote from Phil Pointer was APPROVED (JH/DS)
- 'respect your neighbours' signs would be put up.

Netting over the MUGA was discussed but there were concerns it could create its own issues and was thus rejected.

The Parish Council would like to thank the children of Beech Class for the poster board.

11. **Donations** to the Marlpit and PCC were discussed and APPROVED

12. Finance report

(1) **The following payments were received prior to the meeting**

NCC Highways delegated verge cutting for 2018/19 £1215.39

(2) **The following payments were approved at the meeting**

Church Room hire for 2019 £137.00

Church Rooms hire for tree warden meeting £11.00

Target Trees – Allotment Hedge £2,700.00

URM bottle bank emptying £14.40

Tree Warden Network – membership donation £25.00

Marlpit donation £600.00

PCC donation £1,000.00

Wave – water bill on behalf of Allotment Association £33.76

Proposed BM, seconded CJ.

(3) **Previously agreed Standing Orders**

Payroll for January £889.41

13. To report on planning applications:

- 20181771 – 18 High Street – Change of use from A3 (Tearoom) to A5 (Hot Food Takeaway) – there were **NO OBJECTIONS** to this application.

- BA/2019/0019/FUL – Barn adjacent to Barn Mead Cottages, Church Loke – Change of use from B8 to residential dwelling and self-contained annex – this is a resubmission of BA/2018/0012/CU – It was agreed that the comments previously sent still stood and the **OBJECTION** would be resubmitted. There were also concerns that advertising had been low key.
- 20190149 – New agricultural barn, Dairy Farm Cottage, 32 Wroxham Road – there were **NO OBJECTIONS** to this application.

14. **CAST**

DS advised that – Grant applications are being sought for improvements to the village hall and kitchen. The new toilets are nearing completion. New hiring agreements have been issued and most forms returned. The 2019 terms have been agreed with all clubs.

CCTV – In the interests of public safety, as a deterrent and for evidence use, it was proposed that a quote from Oaks TV to install CCTV be accepted. **APPROVED** (BM/JH)

15. **Correspondence**

- Bus Shelter – Clerk to obtain further quotes
- A letter of concern about pedestrian safety on Wroxham Road beyond the 30mph sign was discussed. The possibility of a detached footpath will be investigated.
- S31 Highways Act – a deposit, reference D19 22, has been entered into the Register of Deposits and Declarations. This relates to Public Rights of Way and has been put forward by the landowner of site GNLP0388 (Rectory Road) in the GNLP consultation. This will be further discussed by the Parish Council at the March meeting.

16. **Playground**

Fortnightly inspections are being carried out by Mr Kirkham

17. **Other meetings and Training**

Meetings and training attended

Broadland Tree Warden Network – B Musson – 23 January

Future meetings and training

Facebook training – clerk – 7 March

NALC Spring Conference – clerk - 14 March (APPROVED BM/CJ)

Broads Parish Forum – BM & CJ – 20 March

Clerks network – Clerk – 21 March

9th April 6pm Parish Council Meeting followed at 7pm by Annual Parish Meeting

18. **Any other business**

Items for March meeting – Bottle bank and Green Bin on VH car park. S31 Highways Act and PROW.

The next meeting date will be **Tuesday 12 March 2019 at 6.00pm** in the Church Rooms