



# COLTISHALL PARISH COUNCIL

Clerk: Rebecca Furr  
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## To members of the Parish Council

You are summoned to participate in the resolutions of Coltishall Parish Council on **Tuesday 13<sup>th</sup> October 2020 at 6.30pm** via **Zoom Video Conferencing**.

## To members of the Public

Members of the public are welcome to attend. Join Zoom Meeting at <https://us02web.zoom.us/j/89953942954>. Please note in law, members of the public are not allowed to speak when meetings of the Parish Council are in session except under Public Forum or by invite of the Chairman/Clerk, in which case a vote will be taken to suspend standing orders. Please note Coltishall Parish Council meetings are recorded for minute taking purposes.

*Rebecca Furr* - Clerk to the Parish Council. Published 6<sup>th</sup> October 2020

1. **To consider apologies for absence**
2. **Declarations of Pecuniary Interest of items on the agenda and to consider any requests for Dispensations**
3. **To approve minutes** (to be signed at next public meeting)
  - a. Parish Council Meeting 8<sup>th</sup> September 2020
  - b. Extraordinary Meeting 24<sup>th</sup> September 2020
  - c. Extraordinary Meeting 30<sup>th</sup> September 2020
4. **Matters arising from 8<sup>th</sup> September minutes**
  - a. Public Right of Way application
  - b. Repair work to bus shelter on Westbourne Road
  - c. Village Gateway Sign
  - d. Noise Dampening work on MUGA
5. **Public Forum**
  - a. Reports from District and County Councillors – Cllr Jo Copplestone and Cllr Fran Whymark
  - b. Public Participation
  - c. Police Matters

## 6. Planning

To consider Planning Applications and any applications received after agenda set. Details can be viewed on respective websites <https://planning.broads-authority.gov.uk/online-applications/> and <https://secure.broadland.gov.uk/Northgate/PlanningExplorer/GeneralSearch.aspx>

- a. **20201627** - Land at Rectory Road - Residential Development 30 Dwellings
- b. To consider response to Planning White Paper Consultation – deadline 29<sup>th</sup> October 2020

## 7. Finance

### a. Payments Received

Broadland District Council	Precept 2 <sup>nd</sup> Instalment	£17500
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### b. Payments for Approval

PKF Littlejohn	External Audit of AGAR	£240.00
NPTS	Budget Training – Clerk	£44.00
Bure Valley Conservation Group	Donation	£50.00

	Community Orchard Work	
Chris Knott Insurance	Allotment Insurance Renewal	£332.85
Rebecca Furr	Clerk's Expenses	£23.39

**c. Previously agreed Standing Orders and Other Payments**

Rebecca Furr	Payroll for October 2020	£852.41
SLCC	CILCA Registration	£350.00

d. External Audit update

e. Quarter 2 Financial Report

f. Update on transfer of parish accounts to Unity Bank Trust.

**8. Highways/SAM2/Speedwatch**

**9. Playground and MUGA**

a. To receive update regarding weekly inspections

b. To consider plan for the redevelopment of the play area

**10. Coltishall Village Hall and Recreation Ground (CAST)**

To receive update from Ms Snelling and Ms Thackham

**11. Allotments**

**12. Bure Valley Football Club**

a. To consider approval to use front section of football field for overflow car parking.

b. To consider funding heavy duty grass reinforcement mesh to protect the grass where vehicles park. Quotes to consider for approval include

c. To consider funding fencing at the Football Ground. Quotes to consider for approval include:

**13. Hedge Cutting and Tree Work**

a. Community Orchard

To consider quote from Garden Guardians to trim the side hedges.

b. Football Field

To consider quote from Garden Guardians to trim the back hedge to a height of 4m and right hedge past bend on pitch.

c. Removal of base ivy on poplar Tree at Allotments

d. To consider donation to Coltishall Commons Management Trust to fell the failed and split Oak tree on Ling Common.

**14. Community Orchard**

To consider approval for the placement of memorial benches

**15. Climate Emergency**

To receive update from Mr Matthews regarding declaring a Climate Emergency

**16. Other meetings and training**

Meetings and training attended

- CILCA Session 1 – 16<sup>th</sup> September – Clerk
- Bi Annual Review – 24<sup>th</sup> September – MS, JM, MT and Clerk
- Visit to Hautbois Common re. Wildlife Survey – MS, JM, MT, JH and Clerk
- Practical Budgeting for New RFOs – 7<sup>th</sup> October – Clerk

Future meetings and training

- CILCA Session 2 – 14<sup>th</sup> October - Clerk

**17. To report matters for inclusion in a future agenda**

The next scheduled date for Councillors summoned to participate in resolutions will be **Tuesday 10<sup>th</sup> November 2020 at 6.30pm** via Zoom Video Conferencing.