

# COLTISHALL PARISH COUNCIL

**You are summoned to the Annual Parish Council Meeting in the Church Rooms on Tuesday 7<sup>th</sup> January 2020 at 6.30 pm. This meeting is open to members of the public (but see below)**

**Please note this is the first Tuesday of the month as agreed at the July meeting.**

*Suzanne Hall*

Clerk to the Parish Council

2 January 2020

## **Public Participation**

In law, members of the public are not allowed to speak when meetings of the Parish Council are in session. The Council recognises, however, that members of the public may wish to make submissions related to items on the Agenda or raise concerns for discussion at a future meeting and will therefore permit them to do so briefly in the Open Forum. Once the Open Forum ends no further public participation will be allowed, unless specifically invited by the Chairman for a point of clarification, in which case a vote will be taken to suspend standing orders. (See Notes for the Public Attending Parish Council Meetings).

## **AGENDA**

1. To consider apologies for absence and to note that Mr Jones has resigned
2. To accept declarations of pecuniary interest in items on the agenda
3. To approve minutes of previous meeting 10<sup>th</sup> December 2019
4. Matters arising from the meeting (for information only)

### **Open Forum**

5. To receive reports from district and county councillors
6. Public Participation
7. Police Report
  - November figures
8. Highways/SAM2/Speedwatch – if available

### **Main Meeting**

9. Planning applications
  - 20191893 – Land at seven acres, seven acres Lane, Coltishall – Approval of details Reserved by Conditions 4 (Levels), 10 (Landscaping Scheme), 11 (Archaeological Written Scheme of Investigation), 13 (Reptile Fencing) & 14 (Surface Water Drainage and Foul Sewage Disposal) of Planning Permission 20190352

**Any applications received after agenda set**

10. Finance

#### **(1) Payments Received**

NCC – highways grass contract £1,260.11

#### **(2) Payments for Approval**

NPTS – Data Protection Training for NC £32.00

Clerks Q3 expenses £85.39

Church rooms – annual hire - if invoice received £????

MUGA fence – if invoice received £????

#### **(3) Previously agreed Standing Orders and other payments**

Payroll for December 2019

£854.20

To **agree** payments to be made in accordance with the Budget

11. Clerk vacancy – update from Mr Mathews
12. CAST - Update from Mrs Snelling
  - Update from Ms Thackham
13. Playground - inspection report from Mr Kirkham
  - Update on rocking horse and MUGA fence – BGet
14. Crocus contractors Ltd – Rectory Road development
15. Correspondence and councillor updates:
  - Paterson Lodge - JH
  - Village assets – JM
  - VE Day 2020 – NC & RG
  - Trees – Tree wardens concerns
  - EDP – Traffic impact of Broadland Northway - Clerk
16. Other meetings and training
  - Meetings and training attended**
  - None
  - Future meetings and training**
  - SNAP – 9 January – **volunteer needed**
  - VE 75<sup>th</sup> Anniversary Planning Meeting – 13 January – NC & RG
  - Chairpersons Networking event – 16 January – JM
  - Crocus housing – 21 January – all councillors invited
  - GNLP consultation – 22 January – **two volunteers needed**
  - GDPR training – 6 February – NC
17. Any other business – to report matters for inclusion in a future agenda, or matters that require no decision from the parish council

The next meeting will be on **11 February 2020 at 6.30** in the Church Rooms, Rectory Road, Coltishall.  
All parishioners welcome.