

# **COLTISHALL PARISH COUNCIL**

**You are invited to an Extraordinary General Meeting of the Parish Council in the Village Hall Lounge on Monday 27<sup>th</sup> November 2017 at 7.30 pm.**

*Bob Grindrod*

Acting Chairman of the Parish Council  
21<sup>st</sup> November 2017

## **AGENDA**

1. To receive apologies for absence
2. To receive declarations of interest in items on the agenda and requests for dispensation
3. To pass a resolution (under the Public Bodies Admission to Meetings Act 1960) to exclude the members of the public and press for the following confidential items<sup>1</sup>:
  - a) To appoint an Acting Clerk to the Parish Council
  - b) To agree a handover process and date for Parish Clerk duties

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<sup>1</sup> This meeting is being held specifically to deal with two brief employment matters and so members of the public and press must be excluded by law as employment matters are by their nature confidential.