

# **COLTISHALL PARISH COUNCIL**

**www.coltishallpc.info**

## **Minutes of the Parish Council Meeting held at the Church Rooms on Tuesday 11<sup>th</sup> June 2019 at 6.30pm**

**Present:** James Matthews (JM), Campbell Jones (CJ), Doreen Snelling (DS), Michael Spinks (MS), Suzanne Hall (Clerk, SH), plus 9 parishioners.

**1. Apologies for absence.**

John Haschak (JH), Brian Getley (BGet), Fran Whymark NCC (FW) and Jo Copplestone BDC (JC)

**2. Declarations of pecuniary interest in items on the agenda**

None. CJ resubmitted his Section 33 dispensation letter, which was accepted for the four year period of office.

**3. Minutes of previous meeting 14 May 2019**

Minutes were signed as a true and accurate record.

**4. Matters arising from the meeting (for information only)**

There has been no update from FW about the bus timetable.

**Open Forum**

**5. To receive reports from district and county councillors**

See summary of reports at the end of the minutes.

**6. Public Participation**

- Two parishioners were thanked for tidying up the rubbish in and around the village hall. Their concerns were discussed.
- A parishioner asked about a footpath from Dairy Farm. The clerk will confirm in writing the discussions that have taken place with the parishioner who submitted the letter. The timing of Norfolk Parish Partnership grant requests was provided, as was the need to raise 50% of any costs.
- A request was made to site the SAM2 on Rectory Road. CJ will discuss this with Highways. It was noted that if this site is approved there will be 5 sites in Coltishall and the SAM2 will be on 4 out of the 5 sites each 8 week visit to Coltishall.
- There is concern about traffic issues and parking at school pick up/drop off times. This is causing issues for the postmen and surgery users etc. DS to contact the school.

**7. Police Report – 10 in April - Ling Way - 1 ASB, 3 violence. Westbourne Rd - 1 ASB, 1 criminal damage. Rectory Road – 1 theft, 1 violence. High Street – 1 ASB. The Island – 1 public order**

**8. Highways/SAM2/Speedwatch**

The SAM2 is currently on the North Walsham Road. Data from the time it was monitoring traffic heading into the village has been circulated.

There was no Speedwatch report.

**Main Meeting**

**9. New Councillors – Ms Michelle Thackham, Ms Nicola Chaney and Mr Richard Germany asked to join the Parish Council and were APPROVED. Acceptance of Office forms were signed.**

**10. Finance report**

**(1) The following payments were received prior to the meeting**

None

**(2) The following payments were approved at the meeting**

CAN annual membership fee	£50.00
Church room hire for allotment AGM	£13.00
Crosskill – Re-siting and raising of fence from hedge to MUGA	£2395.79
Proposed CJ, seconded DS. and <b>APPROVED</b>	
<b>(3) Previously agreed Standing Orders and other payments</b>	
Payroll for May	£870.59

#### 11. To report on planning applications:

- **20190821** – 87 Rectory Rd – single storey rear extension - **NO OBJECTION**
- **BA/2019/0095/TCAA** – Colt Court – tree works – request that a condition of approval be the planting of replacement trees

12. **MUGA** – Update from BGet – The fence has been relocated and raised. Feedback has been received from a neighbour saying they are happy with it. The end fence panels have been insulated. This will now be left for the summer to see if there are any further feedback or comments.

#### 13. CAST

To date the balance is £1,793.36 with two outstanding invoices of £168.75 to come from hirers. At this point in time CAST cannot agree to any new outgoings.

There is varying information about who pays for what between CAST and the Parish Council. This will need to be established by going through the documents currently in the Hall loft and at the Archive Centre.

**CCTV** – Bget met with Oaks CCTV – the settings have now been adjusted to cover the areas required. Additional cameras have been suggested to cover the cricket pavilion and football field but CAST do not have the funds for these.

**Bins** – all recycling bins have been removed. The glass in the corner will be cleared. The playground bin will be emptied weekly by JM/RG

#### 14. Playground

Mr Kirkham continues to carry out regular playground inspections.

BGet is waiting for a quote to repair the see-saw

#### 15. Correspondence

- **Dog bin by Rising Sun** – The post is broken – Bget offered to fix but MS believes this is the responsibility of Colt Commons and they will fix it.
- **Footpath to Dairy Farm** – See public participation. The Parish Council will investigate this request further.
- **Home Port – Anchor Street** – A copy of a neighbour's objection letter to planning application BA/2019/0147/HOUSEH/1 was received suggesting the planting of a tree to provide screening. While the Parish Council thought this a good suggestion, the Broads Authority have already issued the approval letter.

#### 16. Other meetings and Training

##### Meetings and training attended

Parish paths seminar – CJ – 29 May

Allotments AGM – CJ – 30 May – APPROVAL was given for CJ to claim expenses of up to £50 to build a noticeboard. The Allotment Association have asked that a Concordat with the Parish Council be drawn up. Peter Croot is putting together a plan for the long-term future of the community orchard which will be included in the Concordat.

##### Future meetings and training

Charitable Trusts & Parish Councils – 8 October – APPROVAL was given for Clerk and MT to attend

#### 17. Any other business

None

The next meeting will be on **Tuesday 9 July 2019 at 6.30pm** in the Church Rooms.

### **Summary of District and County Councillors Reports**

- JC reported - North Norfolk District Council is in consultation about their draft local plan and have identified North Walsham as 'the town can accommodate a high level of growth'. 350 homes are proposed for Norwich Road & Nursery Drive, as well as an 1800 home western extension. If this proposed scheme goes ahead this will significantly increase traffic volumes on the arterial routes into Norwich. Currently North Norfolk District Councils plan refers to traffic in relation to the town of North Walsham but not more strategically, and it is important that this is identified as a problem. I have asked the Director of Place at Broadland District Council to respond to the first draft of the local plan, highlighting the problems of already heavy traffic in Coltishall and the need for a relief road. Information was also provided about a motion on climate change that was brought to Council in April.
- FW reported - I am now the Portfolio Holder for Housing and Wellbeing at Broadland District Council. It is my intention to work across the District and County to improve people's life chances. I will be the Chairman of the Wellbeing Panel where we will look to enhance and improve people's quality of life across Broadland. I will represent Broadland on the North Norfolk Clinical Commissioning Group and the Health and Wellbeing Board, where I will have the opportunity to challenge and question the health services which the NHS provide for you. Norfolk County Council (NCC) are investing £30 Million in Housing with Care. You may be aware that repairs started on Monday (10th June) to the carriageway and curbs on the Broadland Northway (NDR). This will total £150,000 worth of repairs. Finally, I would like to inform you that I will be the County representative on the Broads Authority from next month. Please talk to me or email me if you have any specific concerns about the Broads Authority which I will raise with the relevant people.